



## Basic Steward Workshop *January 17 & 18, 2007*

**To:** Stewards  
**From:** Sheelagh Davis, Education Co-ordinator  
**Date:** November 10, 2006

The above noted workshop will be held in the BCNU boardroom, 4060 Regent Street, Burnaby, BC.

### Prerequisites:

All applicants must:

- Q have **completed the BUS** (Building Union Solidarity) course in your region
- Q be **elected** (contract and/or OH&S)
- Q be **registered as a steward** with Leslie Rhodes in the BCNU Finance Department

**Applicants will not be accepted if they do not meet the pre-requisites.**

### How to Apply:

If there are Stewards in your facility who have not received this training, please pass this **memo and application** on to them and have them mail OR fax their application immediately to the **Education Department** at the address and fax number below. The deadline for applications is **December 8, 2006**.

### Notification and Selection:

Once the applicants have been selected, you will be **notified of your acceptance by mail after December 15, 2006**. If you would like to know if you have been accepted prior to the mailing date, please do not hesitate to contact Michelle Livaja at the Union office, extension 2170. **Priority for selection will be given to applicants from new certifications, from worksites with no steward and from worksites where the ratio of stewards to members is low.**

Please do not arrange to time off before notification. **Filling out the application does not automatically qualify you to attend.** Wait until you receive formal notification of acceptance from BCNU.

### No Waiting List:

We do not maintain a wait list. If you are not accepted for this workshop, apply again when the next one is advertised.

Thank you for your interest. We look forward to working together to strengthen BCNU.

*British Columbia Nurses' Union  
4060 Regent Street  
Burnaby, BC V5C 6P5  
Phone: 604-433-2268, 1-800-663-9991  
Fax: 604-433-7945, 1-888-284-2222*

Please see over  
for Application





**Application: Basic Steward Workshop**  
**Date: January 17 & 18, 2007**

To apply for Basic Steward, you must:

- have taken the BUS (Building Union Solidarity) course in your area (Building Union Solidarity)
- be an elected steward
- be registered as an elected steward with BCNU (check with your Steward Coordinator)

Personal	
Union ID	Female <input type="checkbox"/> Male <input type="checkbox"/>
First Name & Init.	Address
Last Name	City Postal Code
Home Phone	Fax #
Work Phone	Home Email
I have the following Dietary Needs:	

Worksite	
Place of Employment:	Type of Worksite: Acute <input type="checkbox"/> LTC <input type="checkbox"/> Community <input type="checkbox"/> Other <input type="checkbox"/>
Region: C. Mountain <input type="checkbox"/> C. Vancouver <input type="checkbox"/> E. Kootenays <input type="checkbox"/> F. Valley <input type="checkbox"/> N. East <input type="checkbox"/> N. West <input type="checkbox"/> O. Similkameen <input type="checkbox"/> P. Rim <input type="checkbox"/> RIVA <input type="checkbox"/> S. Fraser <input type="checkbox"/> S.F. Valley <input type="checkbox"/> S. Heights <input type="checkbox"/> S. Island <input type="checkbox"/> T.N. Okanagan <input type="checkbox"/> W. Kootenays <input type="checkbox"/> V. Metro <input type="checkbox"/>	
Collective Agreement	PCA <input type="checkbox"/> PS <input type="checkbox"/> Independent <input type="checkbox"/>

Accommodation	
If you live 50 km from BCNU office)	
Night Before <input type="checkbox"/> First Night <input type="checkbox"/> Second Night <input type="checkbox"/>	
If you need accommodation on the second night of the workshop, please explain why:	
Smoker <input type="checkbox"/> Non-Smoker <input type="checkbox"/>	I would like to room with: I have no preference <input type="checkbox"/>
I prefer a room of my own and wish to pay the hotel for the difference of (approx) \$65 + tax per night <input type="checkbox"/>	

Facility/Steward Status	
How many members (approx) are in your bargaining unit?	How many stewards?
Is your bargaining unit a new certification? No <input type="checkbox"/> Yes <input type="checkbox"/> Date?	
Date you took Building Union Solidarity: (prerequisite course)	
Date you were elected as a Steward:	

Mail or Fax application to Michelle Livaja  
 British Columbia Nurses' Union  
 4060 Regent Street Burnaby, BC V5C 6P5  
 Phone: 604-433-2268, 1-800-663-9991  
 Fax: 604-433-7945, 1-888-284-2222  
 Email: mlivaja@bcnu.org

**Application Deadline  
is December 8th!!**