

# POLICY AND PROCEDURES MANUAL

## 5.4.7 NOMINATIONS COMMITTEE ELECTION PROCESS

### Policy

To describe the election process for the Nominations Committee.

#### Procedure

- 1. The Nominations Committee will consist of five (5) Members elected at the Annual Convention in the year prior to the provincial elections.
- 2. The call for nomination for the Nominations Committee will be issued at least eight (8) weeks in advance of the first day of Convention.
- 3. The close of nominations will occur at least four (4) weeks in advance of the first day of Convention.
- 4. The Provincial Returning Officer will oversee the Nominations Committee election.
- 5. The eligible voting list will be composed of the registered delegates, as of 0900 PST, on the first day of the Annual Convention.
  - (a) Any changes to delegate status prior to 0900 PST, will be conveyed to the election vendor upon establishment of the eligible voters list.
  - (b) No additions to the eligible voters list will be made after 0900 PST.
- 6. The voting will open at noon PST on the first day of the Annual Convention.
- 7. The voting will close at noon PST on the last day of the Annual Convention.
- 8. The President will declare elected to office the five (5) candidates who receive the largest number of votes.
- 9. If there are only five (5) candidates for these positions, the vote will be dispensed with and the President will declare those candidates elected.

#### Policy Footnotes

Section Sub-section Policy Number Council Approved Council Revised Further reading 5 Governance and Administration 5.4 Committees 5.4.7 22-09-20 26-10-21