

JOINT MEMO



To: *Strategic Nurse Staffing Committee Members*

From: *Umar Sheikh, CEO of BCNU and Michael McMillan, President and CEO of HEABC*

Date: *July 5, 2019*

Subject: *SNSCs – Joint Communication and Expectations*

As announced during the meeting held June 6, 2019 at the Hilton Hotel Metrotown, the primary form of joint communication from us to the members of the Strategic Nurse Staffing Committees (SNSCs), will be in the form of memos such as this.

The intention of these joint communications is to provide you with consistent updates and advise on particular action we would like the committees to take.

During the day-long group session led by Sue Davies, we learned how important it is to build relationships with each other, and within your committees, in order to be successful. To do this, you are encouraged to meet as a committee as frequently as needed, especially in this first year.

All SNSCs are encouraged to add the following to their meeting agendas:

- Review and clean up all old NRC files
- Review all previous referrals and staffing grievances/PRFs and resolve appropriately
- A standing item that allows for discussion of any baseline changes

Both of us look forward to attending some of the SNSC meetings in-person to participate in the discussion.

Another joint group session, like the one held in June is being planned for late fall. You will be advised of the date when confirmed.