

OH&S **Occupational First Aid**

PROCEDURE CHECKLIST

Does the First Aid procedure include:	Y/N	Notes
1. Descriptions of the first aid:		
- equipment	_____	_____
- supplies	_____	_____
- aid facilities	_____	_____
- attendants	_____	_____
- services available	_____	_____
2. The location of first aid	_____	_____
3. How to call for first aid	_____	_____
4. How the first aid attendant is to respond to a call for first aid	_____	_____
5. The authority of the first aid attendant over the treatment of injured worker	_____	_____
6. The responsibility of the employer to report injuries to WorkSafeBC	_____	_____
7. Who is to call for transportation for the injured worker	_____	_____
8. The method of transportation	_____	_____
9. The method of calling transportation	_____	_____
10. The prearranged routes in and out of workplace and to medical treatment	_____	_____
11. Is the procedure conspicuously posted throughout the workplace?	_____	_____

OH&S Occupational First Aid

PROCEDURE CHECKLIST

****Sample questions for inspections: see page 2****

Sample questions for inspections:

When and how do you report injuries?

What's the procedure for calling a First Aid Attendant?

Who is the First Aid Attendant?

Where is first aid located (if applicable)?

What's the procedure if a worker is unable to get to first aid on their own?
