Health Authorities & Providence Health Care / NBA
Professional Responsibility (PR) Process
April 1, 2019 – March 31, 2022

Abbreviations
CNO = Chief Nursing Officer (Health Authority)
HA = Health Authority
PHC = Providence Health Care
PPD = Professional Practice Department (Union)
PPO = Professional Practice Office (Health Authority)
PRF = Professional Responsibility Form

Nurse identifies a practice problem
Nurse talks to manager – can bring colleague to the discussion
Collaborate and agree on a solution – timeframe, etc.
Yes
No
Done
If HA/PHC PPO are NOT involved – consult now
Nurse agreeable to the solution, timeframes, etc.
Yes
No
Done
Nurse submits PRF to the manager – a copy is sent to the HA/PHC PPO (by the manager) and to the Union PPD (by the nurse)
Union PPD reviews – can have a further discussion with the nurse and/or the HA/PHC PPO
Yes
No
Done
Union PPD writes a report and sends it to the HA/PHC CNO, the PPO, the manager and the nurse
CNO responds to the Union PPD, the HA/PHC PPO, the manager and the nurse
CLOSED
CNO follow-up as required