

Summer Nursing Students

Job Opportunity – BC Nurses' Union

Job Title:	Program Assistant
Hours of Work:	Monday to Friday 0900 – 1700, 35 hours per week
Number of Openings:	3
Salary:	\$33.03/hr

Work Tasks and Responsibilities:

Guided project work examples include:

- Shadowing Officers of the Union
- Assisting with the development of educational materials for nurses
- Assisting with policy and resource development
- Compiling minutes from select worksite joint occupational health and safety committees
- Assisting with student outreach activities

Mentoring:

Program Assistants will be mentored by BCNU Human Rights, Equity and Health Policy, Education, and/or Occupational Health and Safety department staff.

- Orientation to a large provincial health care union
- Introduction to professional nursing practice issues, OH&S issues, and health system challenges
- Navigating the union-member relationship

Eligibility:

To apply, students must:

- Have completed at least one year of a recognized nursing program
- Be between 15 and 30 years of age (inclusive) at the start of employment
- Be a Canadian citizen or permanent resident
- Be legally entitled to work according to B.C. legislation and regulations
- Be comfortable using information technology, particularly electronic databases
- Be available to work full-time for 8 weeks starting in July and ending in late August

Program Assistants will be working from the BCNU Burnaby office and from home. Appropriate orientation and technology will be provided.

Please submit your application by June 15, 2025:

https://bcnursesunion.formstack.com/forms/program_assistant_application