

Summer Nursing Students

Job Opportunity – BC Nurses' Union

Job Title:	Program Assistant (National Occupational Classification title: Health Care Association Program Officer)
Hours of Work:	Monday to Friday 0900 – 1700, 35 hours per week
Number of Openings:	3
Salary:	\$33.69/hr

Please submit your application by May 18, 2026:

https://bcnursesunion.formstack.com/forms/program_assistant_application

Work Tasks and Responsibilities:

Guided project work examples include:

- Shadowing Officers of the Union
- Assisting with the development of educational materials for nurses
- Assisting with policy and resource development
- Compiling minutes from select worksite joint occupational health and safety committees
- Assisting with student outreach activities

Mentoring:

Program Assistants will be mentored by BCNU Human Rights, Equity and Health Policy, Education, and/or Occupational Health and Safety department staff.

- Orientation to a large provincial health care union
- Introduction to professional nursing practice issues, OH&S issues, and health system challenges
- Navigating the union-member relationship

Eligibility:

To apply, students must:

- Have completed at least one year of a recognized nursing program
- Be between 15 and 30 years of age (inclusive) at the start of employment
- Be a Canadian citizen, permanent resident, or person to whom refugee protection has been conferred under the Immigration and Refugee Protection Act for the duration of the employment
- Be legally entitled to work according to B.C. legislation and regulations
- Be comfortable using information technology, particularly electronic databases
- Be available to work full-time for 8 weeks between June and August

Program Assistants will be working from the BCNU Burnaby office and from home. Appropriate orientation and technology will be provided.