

## **JOB POSTING**

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<b>Job Title:</b>	Steward at Large (for the Central Vancouver region)
<b>Bargaining Unit:</b>	British Columbia Nurses' Union
<b>Start Date:</b>	As soon as possible
<b>End Date:</b>	May 31, 2025
<b>Posting Period:</b>	February 26 to March 6, 2024

The B.C. Nurses' Union is presently seeking stewards who are interested in becoming a full-time paid Steward At Large in the following BCNU Region:

Central Vancouver	1.0 FTE
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Please note: This is a full-time position and members in this position will not participate as members of their Regional Executive. If you are currently a member of your Regional Executive, you will be asked to step down from this role effective your start date in the steward-at-large position.

### **Position Overview**

Under the direction as designated by BCNU, and in cooperation with the Regional Executive, the incumbent is responsible for performing Article 6 work as outlined in the Provincial Collective Agreement.

### **Key Responsibilities**

1. Investigating complaints of an urgent matter, and
2. Investigating grievances, and
3. Assisting employees in preparing and presenting a grievance in accordance with the grievance procedure, and
4. Supervising ballot boxes and other related functions during ratification votes, and
5. Attending meetings called by management, and
6. Accompanying an employee, at his or her request, at a meeting called by the Employer, where disciplinary action is anticipated, and
7. Meeting with new employees as a group during the orientation program, and
8. Acting as appointees to the Union/Management Committee, and
9. Accompanying an employee, at his or her request, at a respectful workplace meeting, and
10. Other duties as directed by the Regional Chair, and
11. Works closely with the BCNU Labour Relations Officers or BCNU Coordinators.

## Hours of Work

This position is intended to be full-time and to operate on a regular schedule from Monday to Friday, 7.5 hours per day. However, hours can vary depending on the requirements of the job.

The successful applicant will be required to work on site and in person, with minimal remote work ability.

## Qualifications

The successful applicant must be an elected/appointed Steward at a worksite and:

1. Possess a thorough understanding of the Provincial Collective Agreement.
2. Demonstrate experience dealing with contentious issues with management.
3. Possess excellent written and verbal communication skills, including conflict resolution skills.
4. Demonstrate an ability to lead a team and motivate others while working collaboratively in a team environment.
5. Have proven ability to work independently.
6. Demonstrate time management and organizational skills.
7. Have the skills and abilities to work with a diverse workforce.
8. Demonstrate the ability to set boundaries and delegate.

## Compensation

Compensation and benefits as per the NBA PCA (see Appendix W).

## How to Apply

If you are interested in this opportunity, please submit your resume and a letter of interest indicating your health authority and current Union activities.

Please submit your application **by 4:00pm on March 6, 2024 via this link:**

[https://bcnursesunion.formstack.com/forms/fts\\_sal\\_application\\_form](https://bcnursesunion.formstack.com/forms/fts_sal_application_form)

**Address:** Human Resources  
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